



CABLE ADDRESS
"NAKNEK"

San Francisco,

September 24, 1925

EMMA A. JACKSON,
Haines House,
Haines, Alaska.

Dear Madam:-

Your letter of September 4 with reference to the purchase of the superintendent's house on our property at Pyramid Harbor, received.

The sale of this house will have to be taken up with the Executive Committee and in order to act upon it, they will require some idea as to what price you are willing to pay and how long it would take to remove the house from our property. If you will give us this information, we will be pleased to submit the matter to the Executive Committee for action.

Yours very truly,

ALASKA PACKERS ASSOCIATION,

H. D. Matts

Secretary

*Miss Voss in
write
under
Division of Schools & Hospitals
Ans.
NOV 11 1925
Noted
By*

Haines House

Haines, Alaska

Conducted by

The Board of National Missions
of the Presbyterian Church in the U. S. A.

*Per file
Haines Ref
64-1
Prop.*

Emma Jackson, Executive

October 26-1925

Dear Miss Voss:-

We heard from Sitka ,last week that you are planning to visit Alaska next month. I shall be very glad to welcome you.

I wish it had been earlier when the flowers were pretty and the trip more pleasant.

You know the desire to enlarge our borders is strong ,because of the great need. Last summer a number of the members of our household went to Pyramid Harbor,at the entrance to Chilcoot river where there used to be a thriving cannery and store and quite a village. The slump in the gold findings and new fishery laws has killed the industry and for eight years nothing has been done and the place is in charge of a care taker.

The company had built a wonderful house for the use of the superintendent. It is California redwood. The hardest and most expensive wood on the western coast.The house is 32 feet wide and 56 long.

When we were talking about it ,I began to covet it.Miss Lawrence thought it would be very desirable ,so I wrote to Miss Steer and told her about it. I then wrote to the Company and asked if they would consider selling as it is of no use to them where it is. I am enclosing their reply. Last week ,Mr. Bromley and Miss Peppereit went down to examine it more thoroughly ,with Martin Madsen who has had some experience in moving buildings. Like Caleb and Joshua they brought a good report. Mr. Bromley says the windows alone, possibly the doors too ,are worth \$500.00 He says it can be moved as it is,by water of course. There are sixteen good rooms. Of course it will not do to remodel much for it will spoil the effect of the redwood. I think it would not be necessary. If we use it as an addition to this one we can use the same heating plant but if it is a separate unit it will need one of its own. I have not been down to see it because I cannot climb from one boat to another but the judgement of those who have gone is good. There are two floors ,eight rooms on a floor and a big attic . Mr. Bromley says we ought not to give more than \$500.00 for the house as it stands and I thought of asking Dr. Paul Stevens to call on the Company and see what he can do about it. If the right person approached them they might give it to us for little or nothing. The rough estimate is that we can buy ,build concrete basement and move the building for \$4000.00 .With my past experience I should allow an extra \$1000.00 as estimates in this coun try are not very reliable.

I wrote in response to to the letter from the Company that I would confer with our Board and when I had heard their decision I would let them know. I also said nothing could be done until Spring because of rough weather in Canal and Bay. The house looks very much like this one on a smaller scale -this one is 33X65- and will look well either way.

We cannot build for twice the amount and we cannot touch redwood in any other way. I hope this will appeal to you as it does to us.

I hope this will reach you before you start for Alaska.

Sincerely yours

Emma A. Jackson

Miss Steer

Mr. Lamont

Plans for new cottage at Haines House, Alaska

64-1
Lyo.
May 21, 1926

Will you please put the rough sketches in your hands for the new cottage at Haines House, Alaska, in such shape that our Building Committee might look them over? Please see that space is left on the ground floor for an office for the superintendent.

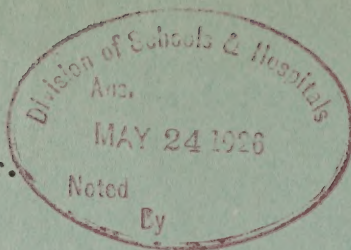
I shall greatly appreciate it if you can let me have these by June 3, when I expect the members of the Special Committee on this building in the office. Will you please let me know if I may count on consulting them on these plans at that time?

Very sincerely yours,

S:ZL

Mary A. Steer,
Assistant Secretary.

Memorandum to Miss Mary A. Steer.



May 22, 1926.

You may count on having preliminary sketches of new cottage at Haines House, Alaska, on or before June 3rd, 1926.

Yours very truly,

A. G. Lamont, Supt.,
Bureau of Architecture.

AGL:EHS

MEMORANDUM

Re: New Cottage Haines House, Haines, Alaska

64-1
sp
May 25, 1926

A. Report of actions by Advisory Committee

1. Meeting of January 15, 1926

The Committee voted:

Haines House: To appoint a sub-committee to study a program for development at Haines House.

That the Division take up the matter of these future plans for both Sheldon Jackson and Haines House with the Director of the Department of Town and Country responsible for the work under the Division of Church Extension and Missions in Alaska.

2. Meeting of February 3, 1926

Unfinished Business:

The chairman reported that committees voted at the last meeting were as follows: Sub-committee on program for development at Haines House, Haines, Alaska, Mrs. Waid and Miss Purves.

The Committee voted:

Haines House, Haines, Alaska. That all action by the sub-committee appointed to study the future program for Haines House be held up until there has been a conference on the whole Alaskan program with the Department of the Division of Church Extension and Missions concerned.

3. Meeting of March 1, 1926

Dr. Montgomery, in charge of work under the Division of Church Extension and Missions in Alaska, spoke to the Committee on conditions in Alaska and the place of Sheldon Jackson School and Haines House in the Board's program there.

Unfinished Business. The Committee voted:

Haines House, Haines, Alaska. That the general plan for enlarging the work at Haines to include an enrollment of fifty children and the erection of an additional cottage for about twenty-five children be approved.

That the special sub-committee appointed to study the program at Haines be asked to consider the future work at this station, the plan of work, the type of building needed, distribution of space, etc., taking into account suggestions from the field itself.

B. Memorandum Miss Voss to Miss Steer Relative to Buildings, Equipment, Etc. May 3, 1926

Haines. Mr. Lamont has rough sketches of the new cottage at Haines House. He will put these into shape so that the Building Committee can look over them. If you study these please see that space is left on the ground floor for Miss Lawrence's office. Mr. Lamont was told there was no hurry. Mrs. Waid and Miss Purves are a Special Committee and must be consulted. They have approved the general plan to date.

- New Cottage Haines House, Haines, Alaska

C. Memorandum Miss Steer to Mr. Lamont, May 21, 1926

Will you please put the rough sketches in your hands for the new cottage at Haines House, Alaska, in such shape that our Building Committee might look them over? Please see that space is left on the ground floor for an office for the superintendent.

I shall greatly appreciate it if you can let me have these by June 3, when I expect the members of the Special Committee on this building in the office. Will you please let me know if I may count on consulting them on these plans at that time?

D. Policies and Programs Suggested for the two Stations in Alaska
under the Direction of the Division of Schools and Hospitals.

Written by Miss Voss and Approved by Dr. Montgomery. Feb. 8, 1926

Haines House (enrollment 32 children under 4th grade and 12 years of age mostly orphaned)

1. Policy of restricting enrollment to children normal physically and mentally and without parents or possibility of a moral home
2. Policy of enlargement to 50 (approved by all missionaries I talked with)
3. To improve present inadequate and generally unsatisfactory conditions of home (converted hospital) by building second cottage and separating boys and girls (cost 25,000.)

MAS

64-1
SP
May 26, 1926

My dear Miss Wheeler:

I hasten to correct a statement I made in the course of our conversation yesterday, that there were no funds on hand for the proposed combination children's cottage and infirmary at Haines House, Alaska, which is planned to improve present inadequate and generally unsatisfactory conditions in the home. It occurred to me in the midst of the missionary meeting at which I spoke in the afternoon that there was a considerable balance on the original building fund voted three years ago, which is still standing to the credit of Haines House in the treasury. This appropriation was made with the thought that an addition to the old building would meet the needs of the home but before it was used, on Miss Jackson's going over the whole situation with us on her last visit to New York two years ago this summer, we decided it would be wiser to do nothing until a secretary could visit Haines and study the situation in the light of all the information she could gain in Alaska. We have, therefore, been holding this balance until the plan for future development should be decided upon. On Miss Voss' return from Alaska, after lengthy consideration and the appointment of a special committee of the Board on this matter, the plan for development was adopted which I outlined to you yesterday in detail.

As I explained to you that I am only just back in the office after an enforced absence of three months, I hope you will consider my lapse of memory regarding the old building fund pardonable. I find this amounts to the considerable sum of \$7,556.68 which, of course, will continue to draw interest until used. With your splendid gift of \$5000, we will thus have a fund of approximately \$12,500., or half the amount of the \$25,000. which is the estimated cost of the proposed cottage.

Mr. Lamont, the Board's architect, and I have this morning gone over the rough sketches for the building preparatory to taking them to our Advisory Committee for approval or suggestion at its meeting of June 4. When the plans are approved and blue-prints are available, I will send you a set so that you may know just how we plan to care for twenty-five well children and also to provide dispensary and infirmary facilities in this new cottage.

The Board will be delighted at the news of your gift, and you may be sure that your generosity has the deep appreciation and gratitude of

2 - Miss Wheeler

the secretaries of the Division of Schools and Hospitals who have the great need of the work for little children at Haines House so much on their hearts. We would give much to be able to start building at once but, as I explained, it is our policy never to commence building or sign a contract until the total sum required to meet all of our obligations therefor is in hand in the treasury.

It was so nice to have the opportunity of meeting and talking with you yesterday, and I want this to bring you my personal, as well as official, thanks for the inspiration of your gift.

Very sincerely yours,

Mary A. Storr,
Assistant Secretary.

Miss Emily M. Wheeler
1 Lexington Avenue
New York City

S:ZL

Mem 4685-

May 23rd
1st. Ave.

Division of Schools & Hospitals
5-26-26
MAY 24 1926
Noted

My dear Miss Voss,

In a letter from my friend

Miss Jackson of Haines House Alaska

she tells me that you have been up to visit her school and have seen for yourself the great need of an isolation cottage for cases of contagious illness among her children and to serve also as a nurses home or something of the sort. The project was prevented by the debt on the Board. I write to ask you if I can help to bring the project to fulfillment. Are there others who would join with me in supplying the means to put up a modest building of the sort needed?

I do not know to whom to apply for information except yourself who has seen the need

Will you kindly answer me as soon as possible as I am going out of town next week.

Sincerely yours,
Emily M. Wheeler

64-1
Sp
May 26, 1926

My dear Mrs. Wald:

I hope you were able to make something out of my very hasty pencil note written yesterday after my interview with Miss Wheeler, and left for you at 1 Lexington Avenue. The enclosed copy of my letter to Miss Wheeler is self-explanatory. I know that you understood the possibilities of the situation well enough to be able to imagine, without my going into details, all of the direct and embarrassing questions she asked me, among them, what were we doing that this need at Haines House be not this summer. I found her with a very hazy idea of the situation gathered from Miss Jackson's letter, prepared to give about \$1000. or a little more, and "shocked" to find the estimated cost of the project so much more expensive than she had thought. To make a long story short, she promised outright a gift of \$5000., and it certainly puts a more hopeful aspect on the situation to find that, with this gift, we will have approximately \$12,500. in the building fund for Haines House.

As I explained in my note, both Miss Torrence and Miss Ogg said that the \$12,000. you had in mind as assigned to the Haines House project was the Waugh legacy of approximately that amount, which it was suggested be voted to Haines, if it came in before the end of the last fiscal year. It was not received and the only funds in the treasury are, as I wrote Miss Wheeler, the \$7556.68 standing in the old Haines building fund.

The only record I could find of an estimate of cost for the proposed cottage was in the statement of policies and programs suggested for the two stations in Alaska, which was written by Miss Voss and approved by Dr. Montgomery on February 8, 1926. As shown by the resumé left yesterday for you of all the information I am able to find here in the office on our present plans for Haines House, this figure is \$25,000.

Mr. Lamont says no figure was given him when he was asked to put the tentative plans of the building in shape, but he has figured the floor space on the basis of costs for the work Mr. Brown of Seattle is now doing at Sheldon Jackson (the infirmary and workers' cottage) and the result is something over \$27,000. Mr. Lamont thinks this can be brought within \$25,000. by making certain cuts.

The tentative plans for the building are in shape for consideration by you and Miss Purves as the Special Committee for having this matter in hand but, since Miss Voss made the original sketches and knows just what Miss Jackson and Miss Lawrence have in mind, I do not want to go further with them without her. I am hoping that she will be able to go over them before the meeting of the Advisory Committee on June 4 and that on that day, when Miss Voss has cleared up one or two points on which Mr. Lamont

2 - Mrs. Waid

and I lack information, you and Miss Purves will be able to go over the plans. May I ask you to let me know if you are planning to be with us on June 4?

Very sincerely yours,

Mrs. D. E. Waid
1 Lexington Ave.
New York City

Mary A. Steer,
Assistant Secretary.

S:ZL

64-1

MEMORANDUM

Re: New Cottage Haines House, Haines, Alaska

May 25, 1926

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MAS/L

6200
64-1
AP

Board of National Missions
of the Presbyterian Church in the U.S.A.
156 Fifth Avenue, New York, N. Y.

DIVISION OF
SCHOOLS AND HOSPITALS

May 26, 1926

Memorandum to Miss Voss
from Miss Steer

Outline of developments regarding Haines House

1. Receipt of Miss Wheeler's letter on Monday afternoon, May 24. Tried to reach Mrs. Waid by telephone as chairman special committee on Haines House and because of her earlier suggestion of Miss Wheeler as a possible donor. Failed, as she was out of town. Made attached resumé of committee actions and other office records and consulted Miss Scott at length thereon.
2. Reached Mrs. Waid by telephone Tuesday morning, May 25. She did not want to take up the matter with Miss Wheeler but thought it best for the office to do this. She said she was sure money for Haines House was in hand. Remembered a definite sum set apart for this building project and thought this was \$12,000. and that this was to be the cost of the building.

Consulted Miss Torrence and Miss Ogg - latter only member of the Advisory Committee who could be reached. Miss Scott and Miss Goddard had no idea of what Mrs. Waid could have in mind. Both Miss Torrence and Miss Ogg said Mrs. Waid's impression was doubtless due to the fact that the Waugh legacy of approximately \$12,000. had been suggested for assignment to the Haines House project, provided the legacy came in before the end of the fiscal year. Not received.

3. Telephoned Miss Wheeler at 11 a. m. to ask if she would be in town when Miss Voss returned. Said no. Insisted that I come over immediately if possible - that is before luncheon that day.
4. Interview with Miss Wheeler. Found her prepared to give about \$1000. or a little more. "Shocked" to find cost of new cottage so high and project so much more expensive than she had thought. Asked all sorts of direct and embarrassing questions, as to what the Board was doing to get funds so building could be put up this summer. Said she had always been interested both in Miss Jackson and in Alaska, said she had not been approached on this matter, and demanded to know why. Finally promised a gift of \$5000., and "for my private ear" said, if total was nearly reached and a small sum lacking, would be willing to make up balance. Emphasized that this latter fact was not for publication.
5. See carbons of letter to Miss Wheeler and Mrs. Waid, May 26, 1926

2 - Miss Voss

64-1
Sp

Suggestion

If it seems as desirable to you that this cottage be built this summer as it did when I heard you speak on it before Advisory Committee at the January meeting, which was the last I attended - and you and I have not talked about the cottage at any time, either before or since - what would you think of the following means for financing it?

\$7556.68	balance Haines House Building Fund
5000.00	Miss Wheeler
* <u>9058.09</u>	General Building Fund
\$21614.77	

*Would the Advisory Committee consider voting the General Building Fund now in the Treasury to this project?

I think if we take the word to Miss Wheeler that we had found the total amount shown above, the chances would be very good indeed that she would make up the rest. At least, I would be willing to ask her.

Very sincerely yours,

Mary A. Steer.

Mary A. Steer,
Assistant Secretary.

S:ZL

Miss Steer

Miss Voss

Tentative plans for new cottage - Haines House

64-1
May 27, 1926

Mr. Lamont and I have several questions re the above mentioned plans which I should like to clear with you before they can be put in shape to take either to the Special Committee on Haines House (Mrs. Wald and Miss Purves) or to the Building Committee.

I would like Mrs. Wald and Miss Purves to go over the plans on June 4 when they are in the office for Advisory Committee meeting. Will it be possible for you to have a conference with me on the plans before this date? If not, we must postpone consultation with them until we can get together.

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

S:ZL

Date.

In re.

64-1
Sp

The Division of Schools and Hospitals, after consultation with the Director of the Department of Architecture of the Division of Buildings and Property, recommends that

WHEREAS \$9000 has been approved by the Board for an addition to Haines House, Haines, Alaska, and is available, and

WHEREAS the Alaska building season is short and any work to be done this year must be begun at once,

THEREFORE Miss Harriet Lawrence, Assistant Director of Haines House, be authorized to sign the several contracts for this work as these are within the amount appropriated, are upon the specifications of the Board's Architect, and are approved by the Board's Architect.

INTER-OFFICE CORRESPONDENCE

BOARD OF NATIONAL MISSIONS

FROM Miss Steer

TO Miss Voss

DATE

May 27, 1926

RE: Tentative plans for new cottage - Haines House

Mr. Lamont and I have several questions re the above mentioned plans which I should like to clear with you before they can be put in shape to take either to the Special Committee on Haines House (Mrs. Waid and Miss Purves) or to the Building Committee.

I would like Mrs. Waid and Miss Purves to go over the plans on June 4 when they are in the office for Advisory Committee meeting. Will it be possible for you to have a conference with me on the plans before this date? If not, we must postpone consultation with them until we can get together.

Very sincerely yours,

Mary A. Steer.

Mary A. Steer,
Assistant Secretary.

S:ZL

June 9, 1926

64-1
Lgo

For Staff Council

The Division of Schools and Hospitals recommends:

That inasmuch as the action voting the Greenawalt Legacy for a dormitory at Ganado, Arizona, releases \$15,000. received for buildings in the Division of Schools and Hospitals during 1925-26 and allocated to this project at the Board meeting of April 22, the \$15,000. so released on the 1925-26 building budget be voted toward the erection of an additional cottage at Haines House, Haines, Alaska, to care for about twenty-five children.

Approved by Advisory Committee

INTER-OFFICE CORRESPONDENCE

BOARD OF NATIONAL MISSIONS

FROM Miss Voss
TO Miss Steer
RE:

DATE June 16, 1926

Propp
Haines

Before we go too far in our plans for erecting a second cottage at Haines House, Alaska, I wonder if it would not be well to look into the matter of title to the property on which we would build. As I understand it, the whole tract of some 266 acres is in the name of the Board of Home Missions. Of this a lot of about two acres was set aside for the use of the Woman's Board and it is on this two acre lot that our present Haines House stands. Whether this was deeded to the Woman's Board (I think not) or an agreement made between the Board of Home Missions and the Woman's Board, or whether the whole was a verbal agreement, I do not know.

Since we are all now one Board it is probably perfectly all right to build on property held by the Board of Home Missions. On the other hand, if we are doing so it should be clearly understood by all.

Very sincerely yours,

Edna P. Voss

Secretary.

V:ZL

June 17, 1926

Conference between Miss Steer and Mr. Lamont
on plans for new cottage at Haines House

First Floor

Have a door at each end of the corridor, also a porch or covered entrance.
Make both bathrooms 7 ft. in width.
Omit closets between wards #1 and #2, reduce the depth of closet from the hall making same about 2 ft. Cut down size of toilet between wards #1 and #2.
Change closet opening from dispensary into toilet.
Provide in clothes room a shelf for shoes and rubbers near the floor, also hat shelf and hook rack.
2 toilets in wash room on first floor.
Provide entrance to bathroom both from director's room and from hall.
Slop sink in closet off hall.
Divide present closet from children's sitting room into two, with shelves for pigeon holes extending from floor, and with shelves and doors above the 5 ft. line.
Provide for low and broad built in seats around the children's sitting room, wherever possible.

Second Floor

Janitor's closet with slop sink.
Omit closet from children's ward, also closet from chamber adjoining.
4 lavatories and 2 toilets in wash room.
Cut down space in wash room to minimum and throw extra space into the corner chamber.

Top Floor

Provide 2 bedrooms and lavatory on third floor.
Remainder of space is to be floored but not ceiled.

Basement

2 showers in toilet room and one of each of other fixtures.
Divide present space allowed to toilet and shower room into two parts, making additional storage space.
Regarding the question of coal supply and space for same - bills for last winter from the Pacific Coast Coal Company of Seattle are headed Juneau, Alaska, and were sent in at several intervals, which would indicate that the entire supply for the year is not all purchased at the same time. The smallest amount for any of these bills was 5 tons and the largest was 30 tons.

Miss Voss
Miss Torrence
Haines House

64-1
June 22, 1926
LP

The following action was taken by the Board at its
meeting June 18:

"That inasmuch as the action voting the Greenawalt Legacy for a dormitory at Ganado, Arizona, releases \$15,000. received for buildings in the Division of Schools and Hospitals during 1925-26 and allocated to this project at the Board meeting of April 22, the \$15,000. so released on the 1925-26 building budget be voted toward the erection of an additional cottage at Haines House, Alaska, to care for about twenty-five children."

Secretary

5
for Mr. Lamont
from Miss Steer
re Haines House plans

64-1
S
July 7, 1926

This is to ask how nearly the plans for the Haines House cottage are ready for us to go over again. They should be sent to Mr. Brown while he is in Alaska this summer so that he can go over to Haines and send us his estimate on them and any suggestions as to necessary cuts or changes which circumstances may require.

Miss Voss is the one who has first-hand knowledge of this situation and so should have final say on it. She will not be available after July 14 as she is going to Europe for her vacation.

s/c

Mary A. Steer
Assistant Secretary

Miss Steer

Mr. Lamont

Building Plans for Haines House Cottage
Haines, Alaska

64-1
July 13, 1926

This will supplement my memo of a week ago (under date of July 7th) and say that the last day Miss Voss will be in the office and so able to go over the above named plans will be Thursday, July 15th, instead of July 14th as stated in my previous memo. I am greatly hoping that we may have the plans revised according to our conference of June 17, 1926 in hand to go over before she leaves, as she is the only secretary of the Division who has first hand knowledge of this situation.

As I am sure you understand, it is important that these plans be ready for mailing before July 30th, in order that Mr. Brown may have them to go over while he is in Alaska and can make a thoroughly accurate estimate as to the cost of this building if erected next summer.

Mary A. Steer

Assistant Secretary

MAS:H

64-1
Lpo
July 19, 1926

Memorandum from Miss Steer

To: Mr. A.G. Lamont
Re: Preliminary Plans for Children's Cottage
Haines House, Alaska.

1. Attic

I suggest we take out all walls except those necessary for the two chambers and lavatory, thus leaving the remainder of the attic open play space. It is not necessary to have a hall.

2. 2nd floor

Provide shelving in closet off hall between teachers' rooms; as it will be used for a linen closet.

3. 1st floor

(a) Closet opening from dispensary should be made into a toilet as requested in memo of June 17th. This is for use of outside patients who come from the village to the school nurse for treatment. This toilet should contain a seat and a lavatory bowl and should open from the dispensary (not from the nurse's bathroom). I suppose it might ventilate through the bathroom or would it be preferable to provide a flue direct to the outside for purposes of ventilation? There should be a ground glass window between this lavatory and the bathroom.

(b) Put doors from wards #1 and 2 into hall, in center so there will be room for a bed on each side of door. We plan to make each a two bed ward.

(c) Divide closet between entrance to bathroom and director's room to provide linen closet opening from hall as well as clothes closet for director's room.

4. Basement

Provide entrance to shower and toilet room through manual training room rather than through storage.

When the above changes are made these plans, I think, will be ready to send to Mr. Brown and Miss Jackson so that any suggestions as to changes, cuts, etc., can be made this summer while Mr. Brown is on the ground. Should we not also send Mr. Brown a skeleton of specifications so that he can give us a fairly accurate estimate of cost? May I also have a set of blueprints and copy of specifications for my office?

With this information in hand for Mr. Brown and Miss Jackson I can secure approval of the plans by our Building Committee so that you can go ahead next winter with the complete working drawings to the end that we may be ready to build the first thing next spring.

When you notify me that the preliminary blueprints and specifications have been sent out from your office (I understood you to say these would go forward before you leave for your vacation), I will write Mr. Brown and Miss Jackson as to funds, etc. Mr. Brown should be addressed at the Sheldon Jackson School and Miss Jackson at Haines House, Haines, Alaska.

MAS:H

Mary A. Steer
Assistant Secretary

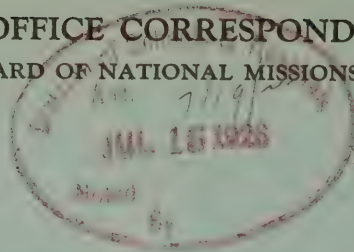
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INTER-OFFICE CORRESPONDENCE

BOARD OF NATIONAL MISSIONS

FROM
TO
RE:

Mr. Lamont
Miss Steer.
HAINES HOUSE, ALASKA.



DATE July 14, 1926

64-1
AP

I am herewith handing you the preliminary floor plans for the building at Haines House, Alaska. Kindly check same and return.

I shall make a couple of elevations and guarantee to have them in Mr. Brown's hands at the specified time.

A. G. Lamont

AGL:EHS

A. G. Lamont.

June 17, 1926

64-1
Hyo

Conference between Miss Steer and Mr. Lamont
on plans for new cottage at Haines House

First Floor

Have a door at each end of the corridor, also a porch or covered entrance.

Make both bathrooms 7 ft. in width.

Omit closets between wards #1 and #2. reduce the depth of closet from the hall making same about 2 ft. Cut down size of toilet between wards #1 and #2.

Change closet opening from dispensary into toilet.

Provide in clothes room a shelf for shoes and rubbers near the floor, also hat shelf and hook rack.

2 toilets in wash room on first floor.

Provide entrance to bathroom both from director's room and from hall.

Slop sink in closet off hall.

Divide present closet from children's sitting room into two, with shelves for pigeon holes extending from floor, and with shelves and doors above the 5 ft. line.

Provide for low and broad built in seats around the children's sitting room, wherever possible.

Second Floor

Janitor's closet with slop sink.

Omit closet from children's ward, also closet from chamber adjoining.

4 lavatories and 2 toilets in wash room.

Cut down space in wash room to minimum and throw extra space into the corner chamber.

Top Floor

Provide 2 bedrooms and lavatory on third floor.

Remainder of space is to be floored but not ceiled.

Basement

2 showers in toilet room and one of each of other fixtures.

Divide present space allowed to toilet and shower room into two parts, making additional storage space.

Regarding the question of coal supply and space for same - bills for last winter from the Pacific Coast Coal Company of Seattle are headed Juneau, Alaska, and were sent in at several intervals, which would indicate that the entire supply for the year is not all purchased at the same time. The smallest amount for any of these bills was 5 tons and the largest was 30 tons.

64-1
64-1
July 30, 1926

: Miss Mary A. Steer, Division of Schools & Hospitals
: Mr. A. C. Lamont, Building
Blueprints of cottage at Haines House, Haines, Alaska

This is to ask that you mail a set of blueprints of preliminary plans of the above mentioned building to each of the following:

Mr. M. A. Brown
Sheldon-Jackson School
Sitka, Alaska

Miss Emma A. Jackson
Haines House
Haines, Alaska

Copies of letters written to-day to these persons are attached hereto for your information.

May I please have a set of these blueprints for use in my office?

Very sincerely yours,

Mary A. Steer
Assistant Secretary

M-S:K
Enclosures

(Copy for Miss Steer)

PRELIMINARY SPECIFICATIONS FOR CHILDREN'S COTTAGE,
HAINES HOUSE, ALASKA.

64-1
Sp.

FOOTINGS: Footings and foundation walls shall be concrete of a 5-2-1 mixture.

CONCRETE FLOORS: Concrete floors shall have a 5" cinder base, 3" concrete slab, and a 1" finish coat. Toilet room floors to be concrete.

BRICKWORK: Brick shall be select common hard-burned and laid up with sand and lime mortar, with 10% cement.

FRAMING LUMBER: No. 1 common Oregon pine. Sheathing #1 common spruce.
Floor joists 2" x 10", spaced 12" C to C.
Studs for wood walls 2" x 4", spaced 16" C to C.
Second floor ceiling joists, 2" x 8", spaced 6" C to C.
Rafters 2" x 6", spaced 2 ft. C to C.

Exterior finishing lumber shall be select white pine or cypress.
Interior trim and base shall be select yellow pine.

FLOORS: Sub-floors shall be sheathing laid diagonally, finished with B and better grade of vertical grained fir flooring.

PLASTERING: All walls and ceilings of rooms, corridors, halls, closets, etc., ~~XXXXXXXXXXXX~~ shall be plastered two coats any standard hard wall plaster.

BLACKBOARDS:

Where shown, supply and erect composition blackboards. This shall be PERMANOC or equal.

ROOF: Cover pitched roof with composition shingles. Flat part of roof to be covered with Barrett Specification Roofing.
Flashing, valleys, etc. to be of tin.

PLUMBING: Sewers outside of building, salt glazed. Inside - cast iron.
All fixtures of Standard Mfg. Co.'s make.

ELECTRIC WORK:

Outlets and switches as shown. All wires run in flexible conduit, such as B X or equal.

A. G. LAMONT, SUPT.,
BUREAU OF ARCHITECTURE,
BOARD OF NATIONAL MISSIONS OF THE
PRESBYTERIAN CHURCH IN THE U.S.A.

July 30, 1926.

64-1
JH

July 30, 1946

My dear Mr. Brown:

There are being mailed you to-day from Mr. Lamont's office blueprints of preliminary plans for the new cottage to house about twenty-five children which we hope you are going to build for us at Haines House, Haines, Alaska, next summer; together with sheet of preliminary specifications. A duplicate set of this material is being sent Miss Jackson, our executive at Haines, together with a copy of this letter.

We are sending these at this early date in the hope that you will go over to Haines while you are in Alaska this summer, go over the plans with Miss Jackson and Miss Lawrence and send me your criticisms and suggestions and an estimate bid on this building. We have \$25,000 in hand in this building fund, which, as in other cases, is an outside sum and must cover all costs, such as architects' fees, et cetera.

If you will get these back to me in the early fall, there will then be ample time to secure the approval of the plans by our Building Committee and for Mr. Lamont's office to get out detailed plans and specifications so that we may have them in hand at the earliest date in the spring it is possible to begin building operations in Alaska.

There are three questions on which I should like information and advice from you:

(1). Will you please send the elevations and grades about the building so that Mr. Lamont may know how to plan the basement? The cottage is to face the ocean and be situated at the side of and beyond the present building. In other words, will you stake the building out in its proper location according to the dimensions shown on the sketches and give me the elevations at the different corners above the grade? Kindly let us have all the information possible as to what you expect it will be necessary to do in the way of grading, with some contour sections of this.

(2). We think a corner, if not an entirely enclosed passageway, should be provided between the side doors of the new and the present buildings. Just what would you advise after looking over conditions at first hand and what is your estimate of cost?

(3). In my judgment, an alternative means of egress should be provided from the right hand end of the second floor (as you enter the building) where is the large dormitory for children, which should serve as a fire escape. Two possibilities occur to me; we might widen the building and add sufficient space to the

Mr. M. A. Brown

July 30, 1926

hall to make it possible to build an inside stairway at this end of the building, or we might provide an outside iron stairway fire escape. What is your recommendation as to this?

Dr. Condit writes that building operations at Sheldon-Jackson are proceeding apace and that everything is working out very satisfactorily.

I shall eagerly await your report on the Haines House cottage and the tentative plans and estimates you and Dr. Condit are to work out for the buildings to be put up at Sheldon-Jackson next summer.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:K

Mr. M. A. Brown
Sheldon-Jackson School
Sitka, Alaska

64-1
SP

PRELIMINARY SPECIFICATIONS FOR CHILDREN'S COTTAGE,
HAINES HOUSE, ALASKA.

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Flashing, valleys, etc. to be of tin.

PLUMBING: Sewers outside of building, salt glazed. Inside - cast iron.
All fixtures of Standard Mfg. Co.'s make.

ELECTRIC WORK:

Outlets and switches as shown. All wires run in flexible conduit, such as B X or equal.

July 30, 1926.

A. G. LAMONT, SUPT.,
BUREAU OF ARCHITECTURE,
BOARD OF NATIONAL MISSIONS OF THE
PRESBYTERIAN CHURCH IN THE U.S.A.

64-1
Sp

August 18, 1926

Miss Emily M. Wheeler
Litchfield, Connecticut

My dear Miss Wheeler:

Every time that the subject of the new cottage for Haines House has come up since your promised gift really started this building fund on its upward way, I have thought of our conversation and meant to write you of the progress being made.

You will be as happy as we to know that we now have practically the entire amount in hand necessary for the building - counting of course the five thousand dollars which is your contribution. Mr. Brown, the Seattle contractor who is putting up two small buildings at the Sheldon-Jackson School for us this summer, confirmed our opinion that it was too late in the season to construct the Haines cottage this year but we are getting everything in shape in order to begin at the earliest possible date next spring.

To this end, I am today sending both Miss Jackson and Mr. Brown blueprints of the preliminary plans we have provided for the building and am asking Mr. Brown to visit Haines while he is in Alaska, go over these plans with Miss Jackson and send us their criticisms and suggestions, together with his estimate bid. We should then have plenty of time to get everything worked out for next spring.

I so much appreciated what you told me for my "private ear" when we talked about this need at Haines House, that I am venturing to place our next problem before you. This is the furnishing of the new cottage so that it can be put into immediate use when completed. We shall need beds and bureaus and living room furniture for the children and infirmary equipment. I wonder if you would be interested in helping provide this? Of course, none of it will need to be ordered until next spring for delivery a year from now but we must plan at least this far ahead to keep abreast of the needs of the work in that far-off corner of our land.

I trust you are having a pleasant and restful summer. The humidity has made New York almost unbearable the last fortnight, but even worse than the humidity is the terrific noise of the building operations and street construction going on all about us.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:K

not
done

64-1
LP

September 10, 1926

My dear Miss Wheeler:

Your letter of September 8th has reached the office in Miss Steer's absence on vacation and I am, therefore, acknowledging it.

I have consulted the Treasurer's office and have been informed that it will be perfectly all right for you to send the check through the treasurer of the First Church Society in order that your church may have the credit for this gift. I presume the treasurer will then send it through the presbyterial treasurer to the Board in order that it may appear in the report of the presbyterial society. It will be placed in the right fund if you will mention that it is to be credited to the Haines House Building Account.

Very sincerely yours,

FG:H

Office Secretary

Miss E. M. Wheeler
Litchfield, Conn.

MISS E. M. WHEELER
LITCHFIELD
CONN

Sept. 6th 1926

My dear Miss Steer,

I was very sorry to learn from

your letter of Aug. 18 that the building at Haines
Alaska was not to be begun before next year. I wish to
pay my pledge now in case anything should happen to me.
Also while the enthusiasm is on. Will you please let
me know to whom I am to draw my check. I would like it
to be credited to my church, the First, would you be
willing to have me draw the check to the Treas. of our
church with the request to send it on to the Board of
Nat. Missions? Poor Miss Jackson must be sorely disap-
pointed not to have the needed addition at once before
winter. You write of New York being so disagreeable
and I can easily believe it. These holidays are a disap-
pointment to many it is so rainy and chilly.

Hoping to hear from you soon, I am

Cordially yours, Emily M. Wheeler

October 2, 1926.

From Miss Steer
To Miss Voss

Re property, Haines, Alaska

In accordance with your memo dated June 16, 1926, I have looked up this matter. I found that our copy of the property records of the Department of Mortgages and Property stated there was "no record of deed" for the property we are using at Haines House, Alaska.

On the basis of the information given in your memo I looked up the deeds of the Board of Home Missions in the Treasury and find you are correct and the facts are as follows:

All property at Haines, Alaska, is owned by the Board of Home Missions and consists of a tract of some 266 acres. All old work in Alaska was under control of the Missionary appointed by the Home Board. The school started in 1 room of the Mission Building at Haines sometime previous to 1897. Miss N. Smith has searched the files and we are unable to find any written agreement regarding the two acres of the property which you think was set aside for the use of the Woman's Board of Home Missions and on which our present Haines House stands. It would therefore seem that any agreement made was verbal only.

I asked Mr. Brauer if there was any survey of this property and he said there had been but it was lost. He explained that Mr. Adams made a survey of all the Home Board properties at a cost of over \$17,000. The survey book in which this work was recorded was among the records of the Board of Home Missions which were turned over to Mr. Brauer upon the organization of his present department. Later the Treasurer's office borrowed these property records. Mr. Brauer says that the two property books of that Board were returned to him but that the survey book was not returned and that no one can find it or knows anything of its possible whereabouts. There is therefore at present no survey of the Haines property available in the records of the Board of National Missions.

We have been using the property for years:- for school work begun about 1896, for hospital work (Dr. Craig was sent to Haines in 1914), we turned the building over to the government for hospital work in an interim and then reopened it for the present work in 1921. No record can be found of any agreement at the time we opened this work for dependent children. Since we are now simply building a new cottage, are all on Board and this building will be put up with "National Missions" money (appropriation was voted from current building funds of the Division of Schools and Hospitals) do you not think it will be perfectly all right to go ahead without further action? I am not quite sure what you mean by "if we are doing it, it would be clearly understood by all."

I have, of course, asked Mr. Brauer to correct his records and show in our records the page on the property book of the Home Board on which the deeds to the Haines property are recorded. This is a sample of the discrepancies which exist between the records of the Treasurer's Office and those of the Department of Mortgages and Property. Mr. Brauer simply explained them as he did this one in point by saying, "Of course, I have no

access to the deeds in the Treasury." Why hasn't he and why isn't he responsible for checking such records? I do not think this Division should be the go-between in the case of two other offices of the Board but that we can only be responsible for securing the necessary information from the stations under our administration for the keeping correct of any records required by or coming under any division or department of the Board.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:T

64-1
SP
November 9, 1926

My dear Mr. Brown:

Your letter to Miss Steer of October 26 has come in her absence from the office for a few weeks. Mr. Lamont is also away but will be back shortly and we will see that he has the information contained in your letter for a further study of the plans for the Haines cottage.

It is good, indeed, to know that the dispensary and cottage at Sitka are nearing completion and that you have been able to do so much within the amounts appropriated for these two buildings. I am sending on the good news to Miss Steer and Mr. Lamont will, of course, have it immediately upon his return.

Very sincerely yours

Secretary

Mr. M. A. Brown
2306 North 54th Street
Seattle, Washington
v/c

64-1

Sitka Alaska.

NOV 6 1921 26-1921

My dear Miss Sturges

After so long time will try and answer your three questions in regard to Haines House. Haines. Alaska.

#1. In regard to. Elevations & grade of lot. it is practically level. 13 ³/₄ inches being the highest point. I asked Miss Jackson to have Mr. Brounly do this and am enclosing same to you.

#2. There should be an enclosed passageway between the two buildings not necessarily over 10'-0" or 12'-0" wide one story only and enclosed in glass and if there is no objection might be located 15'-0" or 20'-0" from the old building.

#3. By all means there should be another stair way in the end next to old building and a fire escape Metal outside of building on the Rear end. This could be made in Seattle. and put up by the Carpenters and need not be very expensive.

It is out of the question to make a close estimate on these tentative sketch. But I should guess something near \$30,000.²⁰ dollars. Where Mr. Linnell has the plans ready if you will send them to me in Seattle I will

12
go over them carefully and send you an estimate of the cost - as near as I can

Miss Jackson and I went over the plans when she was here and she thought the basement should be under the whole building. as far as the foundation is concerned as to cost it would not add very much to have full basement - the excavation would be the greatest cost - and that would only be about \$125.⁰⁰! and would add a good play room and would be much better for the building as well as making the first floor warmer and more easily heated.

We are nearing completion. Dispensary and Cottage here and are still inside the limit. as to cost we enlarged the basement and have a large attic with good fir floor and warmer windows for light and air in the dispensary and the same in the cottage with front porches on both buildings inclosed with glass. so much rain with high wind that makes it necessary in this climate.

Please excuse the delay in returning these plans. Sincerely yours

W. S. Brown

Sitka, Alaska.

Address in Seattle.

2306 North 54th Street.

Miss Steer,
Mr. Lermont.
Cottage for Haines House, Haines, Alaska.

January 19, 1927.

With this are returned the tentative plans for the above-mentioned building. These were today considered and approved by the Building Committee of the Division and this will ask you to proceed with the making of final plans and specifications. We shall appreciate your letting us see the elevation, etc. before plans are inked for blueprinting.

As you know shipment of materials must be made to Alaska very early in the spring and I shall be glad to have these plans as soon as possible in order to send them to Mr. Brown for a final estimate of cost.

Very sincerely yours,

P.S. Is there anything in your files that would show just where this new building is to be located?

MAS-I.

Enc.

Mary A. Steer,
Assistant Secretary.

Miss Steer
Mr. Lamont
Haines House, Haines, Alaska.

February 10, 1927.

I have just received the attached photograph of the present building at Haines House which will be of help to you in making the elevations of final plans for the new cottage. As I think I have told you, some members of our Committee are particularly desirous that the new cottage be made to conform to the present building so far as is possible in order that the whole plant may present as good an appearance as may be, to steamers passing by on the ocean which they front.

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

MAS-I.
Enc.

7223
CC - Miss Steer.

64-1
Sp

February 26, 1927.

Mr. M. A. Brown,
2306 North 54th Street,
Seattle, Washington.

My dear Mr. Brown:

I am mailing you today under separate cover complete set of prints of the working drawings for the new building for Haines House, Alaska, and would ask that you give us a bid covering the complete building, including steam heat, electric wiring and lighting fixtures. The cost must be kept within \$28,000.00, which is to include your commission and \$640.00 for architect's fees.

Then I would like you to send us a list of materials that you have figured, so that a set of specifications may be made up.

It is needless, I suppose, to tell you that we are very anxious to have your estimate just as soon as possible, so that we may have the plans and your bid approved by the Board and give you a chance to ship any materials necessary to insure the work being done this coming summer.

With best regards, I am

Yours very truly,

AGL:ENS

A. G. Lamont, Supt.,
Bureau of Architecture.

64-1
Sp

February 23, 1927.

My dear Mr. Brown,

This will supplement Mr. Lamont's letter of February 25 and say that we are sorry to have been so long in getting the completed plans for the Haines cottage out to you.

As Mr. Lamont has told you, the amount in hand for this building is \$28,000 and we are putting our hopes in your being able to do as well in keeping inside the limit here as you did on the Sheldon Jackson buildings last summer. We have also presumed that the same plan of building on a cost plus \$10 a day salary basis will be agreeable to you.

We shall await with eagerness your estimate bid including steam heat, electric wiring and lighting fixtures. Since you will know local market conditions and what materials are best used, we will await your advice on these before writing any specifications. The present building is frame.

Miss Jackson, our executive at Haines, is now in the East and expects to be in New York by the middle of March. If we can have some word from you by that time, we shall be glad.

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

Mr. M. A. Brown,
2306 North 54th Street,
Seattle, Washington.

MAS-I.

64-1
SP
February 23, 1927.

My dear Miss Jackson,

I was glad to receive your letter of February 23 and learn that we may expect you in New York about the 15th or 16th of March. There are a number of important meetings coming for the Secretaries of your Division about that time so be sure to write or telephone ahead before you come to the office so as not to risk finding us all out or busy when you arrive. We do not want to take more of your precious vacation time than necessary.

You remember of course that Miss Wheeler made a gift of \$5,000 last summer toward the cost of the new building at Haines and my hope is that she will be interested also to help with the equipment. In fact, I made this suggestion to her last summer and hope this thought may be in the background of her mind in her desire to see you. I have written her a note saying you were expected in New York about the middle of March and that I am sure you will get in touch with her as soon after your arrival as possible. Her address is - 1 Lexington Avenue, New York City.

The plans for the new building have already gone forward to Mr. Brown with a request for his estimate of cost and recommendation as to materials. You see, we did not dare wait longer to do this because we may have to cut the plans to bring them within the \$28,000 in hand for the building and because materials will have to be shipped early in the Spring as the building season is so short in Alaska. I am hoping his reply may be here by the time you arrive so we can take up whatever matters are necessary before final arrangements are made.

We hope you are getting the real rest and re-creation you need to put you in the best possible condition to return to your small family. With love from all of us,

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

Miss Emma A. Jackson,
Grace Nettleton Home,
Barrogate, Tennessee.

MS-I.

7113
2-27-27
Haines House

Haines, Alaska

Conducted by

The Board of National Missions
of the Presbyterian Church in the U. S. A.

Emma Jackson, Executive

February 23, 1927

My Dear Miss Speer:-

I was glad to hear from you
and shall be glad to see you too.

Friends of Miss Lawrence are interested in the
nurses' quarters and mean to help there and
my friend, Mrs. Latem wants to help, I think
with children's reading rooms. I shall be glad
to have a chance to interest people in the
furnishings. I shall also be glad to see
Miss Wheeler. We have been co-workers, in a way,
for many years.

I hope to reach New York about the fifteenth or sixteenth
of March and will go to the Board as early as possible.
I would be glad if you could wait until I see you
before you send plans to Mr. Brown.

With kindest wishes to all my friends in the
Office

Sincerely yours

Emma A. Jackson

64-1

MEMORANDUM from Miss Steer
for Publicity.

March 30, 1927.

Re: New Cottage Haines House, Haines, Alaska.

The contract for the new cottage to house about twenty new children at Haines House, Haines, Alaska, for which approximately \$25,000 has been voted by the Board, has been let to Mr. M. A. Brown, Seattle, Washington, who built the new residence for a married worker with family and the infirmary at Sheldon Jackson last summer.

The new cottage will contain a dormitory for the smallest children, four two-bed rooms for older children, rooms for three members of the staff, a good sized children's sitting room, a sewing room, an infirmary with two two-bed wards and a dispensary which will be used for the service of the Indians from the native village as well as for the children of Haines House.

The new building will be connected with the old by a fifty foot corridor which will be well lighted by windows. The dining room and kitchen for the entire family will be in the old building. It is expected that the new cottage will be ready for use in the fall. For some time now it has been necessary to refuse children on account of lack of room and this enlargement of the plant will make possible an increased service to the little waifs of the Indian camps of southeastern Alaska, many of whom find the first home and real mother love they have ever known at Haines House.

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

MAS-I.

64-1
March 4, 1927
[Signature]

For Staff Council

The Division of Schools and Hospitals recommends:

That the Board authorize the Division in consultation with the Superintendent of Architecture to proceed with the building of the new cottages for about 25 children at Haines House, Alaska, at a cost not to exceed the approximately \$28,500. in hand in the Treasury designated for this purpose.

Approved by Advisory Committee

64-1
410
Miss Steer

Miss Torrence

April 25, 1927.

Haines House, Alaska, Cottage Building Fund.

We have asked Dr. Condit to act as local Treasurer and handle the payments for this building, (see copy of letter to him sent herewith).

Please send to the Seattle National Bank check for \$15,000 as a cash advance on account of this project and direct the bank to set it up in a Haines Building Fund to be drawn upon by Dr. Condit. If the bank will not agree to segregate checks, (as I understood from our conversation a day or so ago you intended writing them to ask) it will be necessary in sending the check to request the bank to send Dr. Condit a book of blank checks to be used in drawing upon this fund.

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

MAS-I.Enc.

64-1
April 25, 1927.

My dear Dr. Condit,

I was very glad indeed to receive your letter of April 13 stating your willingness to act as local treasurer in the payment of the bills for the construction of the Haines house cottage.

Mr. Brown's estimate bid for this building is \$23,511.95, not including fire escapes and concrete walks and so far the only bills we have paid from this office are one of \$695.25 for asbestos shingles and an advance of \$300 to cover travel of Mr. Brown and two carpenters in going from Seattle to Haines.

The agreement we have made with Mr. Brown is a cost plus \$10 a day salary basis with living quarters furnished while in Haines and travel expenses to and from Seattle. We have told him that bills for materials purchased in Seattle will be paid direct by this office. I am writing Miss Lawrence by this same mail directing her to O. K. Mr. Brown's bills incurred in Alaska for labor and materials and to send them to you at Sitka. I have explained that you will then send a check to Mr. Brown and send the vouchers to us. I do not know how much of the building fund it is necessary to hold for bills to be sent from Seattle and met here but in accordance with your suggestion we are sending a check for \$15,000 to the Seattle National Bank to be deposited in an account known as the "Haines Building Fund" and held subject to your order. If the balance held here is too large, and that sent you should prove insufficient, we can adjust this later. In sending the check we will request that, if the bank will not agree to segregate checks under proper accounts, a special book of blank checks be sent you to be used for this purpose.

You are hereby authorized to charge expenses of supervisory trips made by you to Haines on account of this work to the Haines Building Fund.

Very sincerely yours,

Mary A. Steer,
Assistant Secretary.

Dr. James E. Condit,
Sheldon Jackson School,
Sitka, Alaska.

MAS-I.

Sheldon Jackson School

Sitka, Alaska

Conducted by

The Board of National Missions
of the Presbyterian Church in the U. S. A.

James H. Condit, D.D., Superintendent

April 13th, 1927

Miss Mary A. Steer, Asst. Secy.
New York City, New York

My dear Miss Steer:

Replying to your inquiry of March 25th, regarding the payment of the Haines bills would say that I am willing to undertake the same and would suggest a separate deposit in the Seattle bank to be known as the Haines Building Fund, or some such title. It seems to me that this is essential in order to avoid confusion of deposits. I would suggest that the Seattle National Bank be requested to forward a book of blank checks to me to be used for this purpose.

You can readily see that all this will add to the responsibilities of my office and makes it very desirable that the office assistant arrive here by July first at the latest.

In regard to trips to Haines to check up on the work, I shall be glad to do that as necessary and would ask for your approval of the use of a sufficient amount of the Haines Building Fund money to meet the necessary expense of such trips.

Sincerely yours,

C B

James H. Condit

Ames

Miss Steer

Mr. Braner

New Dormitory, Haines House, Haines, Alaska

64-1
June 6, 1927 *Sp*

A new building is in process of construction at Haines House which will provide accommodations for about twenty children, infirmity facilities, and a dispensary for the native villagers .

The building is of frame construction with Celotex (non-inflammable) interior walls and is two stories in height. The total cost will approximate \$25,000. Please cover the building at once by insurance to the amount of \$15,000. I will report when progress justifies the increase of this amount.

s/c

Mary A. Steer
Assistant Secretary

910
KAL
AMAB
b

Women's Board Insurance

Board of National Missions
of the Presbyterian Church in the U.S.A.
156 Fifth Avenue, New York, N. Y.

DIVISION OF
BUILDINGS AND PROPERTY

By
June 8, 1927

64-1
AP.

Mr. L. C. Ketchum & Son
100 William Street
New York City

Copy for Miss Steer

15-1
6/8/27

Gentlemen:

Please make the following adjustments in connection with insurance:

Schedule "B"

53W - \$15,000 new insurance to cover the Dormitory and Infirmary at Haines, Alaska - frame building in course of construction.

Miss Steer
Mr. Brauer

64-1
July 21, 1927.

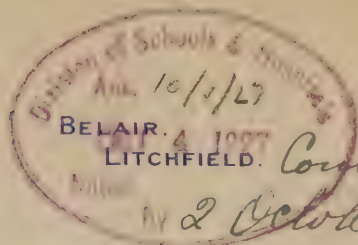
Insurance - Haines House, Haines, Alaska - new cottage

This will ask you to increase the insurance on this building now in process of erection from the present coverage to that which will protect an investment of \$20,000. as of this date.

Very sincerely yours,

Mary A. Steer
Assistant Secretary.

MAS/B



My dear Miss Voss.

A letter from Haines from Miss Emma Jackson, tells me that the new building will be finished the middle of this month and ready to use. But as the money has not come in as promised from the Societies so the Board are holding up the orders for furniture. Which means children turned away and still living in the crowded

Conditions. What a pity -

would it help if I advance
the money now for the furniture
could it be shipped so that
before the winter season
begins the new building
could be put into use?

What is the sum needed?

You may address me at the
above address until October
thirteenth after that at
my town address
One Lexington Avenue -

Hoping some way may

be found to push forward this work
I am

Yours sincerely

Emily M. Wheeler

64-1
SP

October 5, 1927

My dear Miss Wheeler:

It is true that the equipping of the new cottage at Haines has been held up for want of funds. We secured from Board grants and gifts from interested friends the sum needed to complete the cottage but not enough to cover equipment. A number of Miss Jackson's personal friends and a few societies interested in the extension of this work for children in southeastern Alaska have come forward with gifts over and above their regular contributions to the extent of \$1,295.96 which we have in the Treasury, but the total equipment has been estimated by Miss Jackson as \$4,250. including freight from Seattle where the furniture will have to be bought. The cottage could probably be opened and children enrolled with something less than this full amount, but owing to the fact that we have been hoping from day to day that more contributions would come in we have not approached Miss Jackson for a separation of her list of furnishings into two groups, that absolutely essential and the second, desirable but not immediate.

With the
Board of the
Alaska
by Mary
Haines

We appreciate very much your offer to lend us the additional sum needed to secure the immediate purchase of equipment for Haines, but as this amount is not covered by pledges to come in later, the Board's policy of not making any expenditures for which the money or definite pledge is not actually in hand must hold in this case. You ask if we think this equipment could be purchased and shipped to Alaska before heavy winter weather sets in. I think it could for when I was in Alaska two years ago in November the weather was still remarkably mild even after Thanksgiving.

Thank you so much for your very real interest in this work and your kind offer to help in this emergency.

Very sincerely yours

Secretary

Miss Emily Wheeler
Belair
Litchfield, Connecticut
V/c

Miss Steer
Miss Torrence

64-1
Sp
October 24, 1927

Haines House, Alaska, Building Fund -- Equipment

There is sent you herewith check for \$1,000. from Miss Emily M. Wheeler, 1 Lexington Avenue, New York, N.Y. which please credit to the Haines House Equipment Fund for the new building.

Miss Wheeler understands that this gift is entirely outside the budget but asks that it be credited as a "Special" to the Woman's Missionary Society of the First Presbyterian Church, New York.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS/BS

64-1
Sp

October 24, 1927

Miss Emily H. Wheeler,
1 Lexington Avenue
New York, N.Y.

My dear Miss Wheeler:

Your letter of October 23rd enclosing check for \$1,000. was the first document in my pile of morning mail and is a wonderful inspiration to all of us for the week's work. A Telegram has already gone to Miss Jackson authorizing her to purchase immediately the most necessary articles in the approved list of equipment, so that the new cottage at Haines may be open by the first of December.

We have asked the Treasurer's office to credit your gift as "Special" to the Woman's Missionary Society of the First Presbyterian Church of New York, New York.

Thanking you on behalf of the Division as well as of the Board for your generous gift and all it will do to hasten the building of His Kingdom on earth among the waifs of Alaska, I am

Very sincerely yours,

Mary A. Steer
Assistant Secretary

LAS/BS

ONE LEXINGTON AVENUE
NEW YORK CITY

23 October 1927

Dear Miss Steer,

In answer to your
letter of the 19th I am enclosing
a check of one thousand dollars
so that the necessary furnishings
can be bought to open the
Laines House annex this winter
"by the first of December".

Yours most sincerely

Emily M. Wheeler

P.S. Kindly have this gift credited as a

Special to the First Congregational
Church - New York City.

E. M. W.

64-1
SP
October 19, 1927

My dear Miss Wheeler:

Miss Voss held your letter of October 8, 1927 for my return from a speaking trip as I am the secretary in charge of buildings and equipment. I am glad to be writing you again for it seems a long time since I last saw you on the happy occasion of your gift to the Haines House Building Fund.

I am sending you with this a list of the equipment needed for the new cottage which we worked out last spring. So far \$1,320.96 has been received toward the amount we need. A letter received only three days ago from Miss Jackson tells us that the building will be finished in October and that a friend has offered to pay her fare to Seattle for the purchase of the furnishings when we are ready to approve her going out. She pleads the urgency for the purchase of the most necessary furnishings soon as "we all dread the winter when we are apt to have sickness and have been so congested we could not quarantine".

We now have the space and can quarantine even though we purchase this fall only beds and leave chairs and chiffonniers, etc., until later!

Our most urgent need is for the dispensary and infirmary equipment which, as you see, totals \$900. The Montclair Society has expressed a wish to provide for the dispensary but it may take all winter to get the sum in. I think if we had \$900. - \$1,000. in addition to the sum we have in hand which might be used for any part of the furnishings most needed, we could put the building into use by the first of December.

Very sincerely yours

Mary A. Steer
Assistant Secretary

Miss Emily Wheeler
One Lexington Avenue
New York City
S/C

BELAIR.
LITCHFIELD.

8 October 19

My dear Miss. Voss

In answer to your
letter about Haines House,
I see that you have about
a third of the amount for
the total equipment, how
much more would you
need for necessary equipment
to open the new cottage?

And can you procure these
figures so that it can be

put to use this winter. It seems a shame to build the house and then not be able to use it.

I will give you a sum of money towards equipment if you will let me know the lowest figure that will be needed to open the cottage. Then later can be gotten what would make it complete.

Very sincerely yours

Emily N. Wheeler

Haines House Cottage Bldg. Fd.

September 30, 1927

Re \$15000.00 deposit in Seattle National Bank.

The following statements have been received to apply on the above.

June 17, 1927	1444.08
June 27, 1927	1692.77
June 27, 1927	228.75
July 19, 1927	601.03
July 19, 1927	217.15
July 25, 1927	525.50
Aug. 20, 1927	896.50
Aug. 29, 1927	871.64
Sept. 13, 1927	225.03
Total	\$6702.45

Deposited 4/26/27	15000.00
Paid to 9/13/27	6702.45
Balance	8297.55

Outstanding Checks #63-112.00	
76-54.00	
81- 30.00	
89- 10.00	
98- 31.45	
99-107.85	
105- 54.00	
	399.30

\$8696.85

Checks paid by bank but not listed on any of the above statements.

#18-1.15 date June 4-Pacific Coast Stamp Wks.

#76-36.- Aug. 9, 1927-D.R. Jennings

#83-85.- Aug. 18, 1927-Geo. B. Rice

#90-71.10 " 23, 1927-Geo. B. Rice 193.25

\$8503.60

Listed on 6/27/27 statement but no check

to date-May 5th-B.A. Barnett-freight 137.40

\$8641.00

See check & voucher for #26 B.A. Barnett-
amt. of check 25.00, amt. of bill and listed
as 25.10 .10

BANK BALANCE \$8641.10

Note-These figures only apply to the \$15000.00 advance, not the whole Haines House Cottage Bldg. account.

BCK.

Oct. 11, 1927

Mary W. Lawrence
Assistant Treasurer.

U. S. Govt
from Miss Steer

64-1
November 30, 1927

to Mr. Lamont

re - Haines House, Haines, Alaska

There is sent with this for your files snapshot of the buildings at Haines House.

I think you succeeded excellently in the carrying out of the desire of our committee that the two buildings should be similar in style in order to present a good appearance to travelers on vessels passing on the sea, which they front.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:K

64-1
Sp
December 2, 1927.

My dear Mrs. Cramer:

Miss Steer has handed me your letter of November 22d, in which you give information concerning the inscription for the memorial plate. She has asked me to place the order for this and I am doing so, and will let you know the charges as soon as I receive the bill.

Very sincerely yours,

Office Secretary.

Mrs. O. E. Cramer
713 W. Broadway,
Muskogee, Okla.

G/M

FIRST VICE PRESIDENT AND
SECRETARY MISSIONARY EDUCATION
MRS. J. A. MCGILL
701 MAINE ST., ENID

SECOND VICE PRESIDENT
AND STEWARDSHIP SECRETARY
MRS. J. W. HOOVER
SAPULPA

RECORDING SECRETARY
MRS. WALTER L. DILWORTH
317 FIRST AVE. S. W.
ARDMORE

SECY Y. F., SR. AND INTER. S. E.
MRS. ALBERT BATES
1112 W. 36TH. ST., OKLAHOMA CITY

Woman's Synodical Society of Oklahoma

1926

1927

PRESIDENT
MRS. O. E. CRAMER
713 W. BROADWAY, MUSKOGEE

CORRESPONDING SECRETARY
MRS. S. B. HUDSON
802 KANKAKEE ST., MUSKOGEE

HONORARY PRESIDENT
MRS. W. A. KNOTT
1115 N. CENTRAL, OKLAHOMA CITY

SECRETARY T. F. CONFERENCE
MRS. TROY L. POWELL
1747 S. BOULDER ST., TULSA

TREASURER
MRS. ORVILLE SHRAD
113 WEST 17TH ST., ADA

SECRETARY OF LITERATURE
MRS. J. A. TRACY
ELK CITY

SECY OVERSEAS AND HOME WORK
MRS. FLORA SHUTTEE
UNIVERSITY OF TULSA, TULSA

HISTORIAN
MRS. CHARLES R. HUME
ANADARKO

CHILDREN'S SECRETARY
MRS. HARRY COX
POTEAU

Muskogee, November 22, 1927.

Dear Miss Steer:

I am very glad to tell you that the women all favor the \$11.00 memorial plate. The children's names are "Dorothy Smith Graves and Helen Lucinda Graves." I would think it would be all right to leave off the middle names and just use the names "Dorothy Graves and Helen Graves."

The inscription as you suggested will be fine: "In Memory of Dorothy and Helen Graves
Oklahoma Synodical Society."

Thank you so much for attending to this for us. I realize the fact that it is asking a lot of a very busy person, but feel it would be so much better done if you attend to it.

Let me know what the mailing charges are and I will send the amount at once.

Gratefully yours,

Lottie R. Cramer

64-1
SP
December 9, 1927

My dear Miss Jackson:

Miss Voss has asked me to write and tell you your suggestion that the new cottage at Haines House should, with Miss Wheeler's consent, be named in her honor, was presented to the Advisory Committee at its recent meeting and formally approved.

Yesterday, Miss Wheeler called at the office to ask regarding progress on the new cottage, whether the equipment had been yet purchased and when we expected that the building might be ready for use, and I thus had the opportunity to discuss the question of the naming of the cottage with her, personally, which was very much nicer than writing about it. Of course, I told her that the suggestion was yours and that, since we now have two buildings at Haines for practical purposes, one of them should be named. She seemed very much pleased and we discussed the exact name which the cottage should be given at length. Miss Wheeler does not like the idea of using her full name and prefers the use simply of "Wheeler Cottage". This is therefore a formal notification to you that Miss Wheeler consents to and the Advisory Committee approves the naming of the new building "Wheeler Cottage."

Miss Wheeler was delighted with the news that the furnishings had been purchased and were on their way to Alaska. You have certainly impressed her with the value and importance of the work being done at Haines for the little waifs of Alaska and she is inclined to be a little impatient because the provision of this building has been so seemingly slow. While we feel that the facts are just the opposite, it is easy to understand why Miss Wheeler feels as she does. She said she had had a lovely picture from you of the building but had not had any letter recently. I explained how busy you had been in Seattle and told her of the illness which had made things so hard at Haines just before you left and during your absence and said I was sure you would be writing her soon. This is why I wanted to tell you of her feeling of impatience over getting the building into use, so that you might stress the advantages it will mean to the work and avoid saying anything, however unconsciously, which might strengthen her impression regarding our undue delay in this matter.

With love,

Miss Emma A. Jackson
Haines House
Haines, Alaska

Very sincerely yours,

LAS:K

Mary A. Steer
Assistant Secretary

P.S. It will take so long for this letter to reach you that I am sending with it best wishes for a happy and joyous Christmastide for the Haines House family.

11/15
ans
b
64-1
1/20
December 20, 1927

My dear Miss Wheeler:

This is just a note to let you know that the Committee on Schools and Hospitals is delighted to know that you are going to let us name the new building at Haines, "Wheeler Cottage". Your interest in this remarkable work in Alaska which Miss Jackson is doing is much appreciated. We know that Miss Jackson, too, will be happy over your consent.

Very sincerely yours

Secretary

Miss Emily Wheeler
One Lexington Avenue
New York City
V/C

CLASS (SERVICE

This is full-rate Telegram or Cablegram unless its character is indicated by a symbol in the check or in the address.

WESTERN UNION

NEWCOMB CARLTON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

S.

BLUE	Day
NITE	Night L.
NL	Night Lette.
ICO	Deferred
CLT	Cable Letter
WLT	Week End Letter

The filing time as shown in the date line on full-rate telegrams and day letters, and the time of receipt at destination as shown on all messages, is STANDARD TIME.

Received at

EAA529 50-COLLECT NL. SITKA ALASKA 19

1927 DEC 20 AM 2 48

MISS MARY A STERR. BOARD OF NATIONAL MISSIONS

220 156 FIFTH AVE NEWYORK NY.

C2430

HAINES FUND OVERDRAFT THIS DATE SEVEN HUNDRED SIXTY TWO
ELEVEN LABOR NOW DUE FIVE HUNDRED SIX FORTY NINE OTHER
ESTIMATED OUTSTANDING OBLIGATIONS THIRTEEN HUNDRED TO
MEET INCURRED INDEBTEDNESS TWENTY SIX HUNDRED MUST BE
DEPOSITED SEATTLE BANK IMMEDIATELY HAVE ISSUED LABOR
CHECKS CONDITIONED ON HOLDING TEN DAYS WIRE CONFIRMATION
DEPOSIT.

JAMES H CONDIT.

1
2
3
4
5

: Miss Steer

64-1
40
December 21, 1927

: Mr. Banks
Haines, Alaska, Cottage Building Fund

Please send to the Seattle National Bank check for \$2,500 as an advance from the above-mentioned Building Fund, with the request that the Bank credit this sum to the Haines Cottage Building Fund, payments from which are being handled by Dr. Condit, of Sheldon Jackson School, Sitka.

Dr. Condit has telegraphed that considerably over a thousand dollars is now due in payment for labor and that he has issued labor checks conditioned on holding ten days; so we shall appreciate your sending the check by the first mail possible.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:K

Charge the account of Division of Schools & Hospitals

\$

CLASS OF SERVICE DESIRED	
DOMESTIC	CABLE
TELEGRAM	FULL RATE
DAY LETTER	DEFERRED
NIGHT MESSAGE	CABLE LETTER
NIGHT LETTER	WEEK END LETTER

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

NEWCOMB CARLTON, PRESIDENT

J. C. WILLEVER, FIRST VICE-PRESIDENT

NO.	CASH OR CHG.
CHECK	
TIME FILED	

Send the following message, subject to the terms on back hereof, which are hereby agreed to

December 21, 1927

64-1

DR. JAMES H. CORDIT
SHELDON JACKSON SCHOOL
SITKA, ALASKA

[Handwritten signature]

MAILING CHECK TWENTYFIVE HUNDRED DOLLARS SEATTLE NATIONAL BANK TO BE CREDITED TO
HAINES COTTAGE BUILDING FUND STOP THIS CLOSES OUT ACCOUNT OUR BOOKS STOP BOARD
CANNOT AUTHORIZE ANY EXPENDITURES BEYOND THIS TOTAL AND AM SO WRITING MISS JACKSON
TODAY STOP COPY WILL BE SENT YAW

MARY A. STEER

MAS:K

Copy sent to Mr. M. A. Brown

64-1
Sp
December 21, 1927

My dear Miss Jackson:

We have been very much surprised to say the least by the receipt today of the following telegram from Dr. Condit.

HAINES FUND OVERDRAFT THIS DATE SEVEN HUNDRED SIXTY TWO ELEVEN
LABOR NOW DUE FIVE HUNDRED SIX FORTY NINE OTHER ESTIMATED OUT-
STANDING OBLIGATIONS THIRTEEN HUNDRED TO MEET INCURRED INDEBTED-
NESS TWENTY SIX HUNDRED MUST BE DEPOSITED SEATTLE BANK IMMEDIATELY
HAVE ISSUED LABOR CHECKS CONDITIONED ON HOLDING TEN DAYS WIRE
CONFIRMATION DEPOSIT.

In response to this message, we have mailed check for \$2,500 to the Seattle National Bank, which closes out the available funds for the Cottage, and have wired Dr. Condit that it will be impossible to approve any further expenditures beyond this amount and that we are writing you that work must be stopped when this amount has been spent, even though the Cottage may not be finished.

There are undoubtedly explanations of this greatly increased expenditure of which we do not know. The facts as we have them are:

1. On March 12, 1927, Mr. Brown wrote Mr. Lamont, giving detailed estimates on the building. To quote Mr. Brown's own words:
"Complete building when finished \$23,511.95". This did not include fire escapes or concrete walks. We understand that the latter have not been built and have never been given any figure for the former.
2. The only change approved in the building was the sleeping porch which Mr. Wilson approved on his visit and concerning which you wrote on June 30th, 1927: "I have talked to Mr. Brown and he will build the sleeping porch for no extra expense."

The total amount checked out from this office for the building to date, including the \$2,500 just sent Dr. Condit, is \$29,975.59, or an increase of \$8,463.64 over Mr. Brown's estimate. Do you wonder we are stunned? This means that the \$4,000 we had counted on for equipment and which, when we agreed to secure the furnishings from "specials", we hoped would be available for repairs for the old building, is entirely gone. We must be perfectly clear on the point that the \$2,500 sent today to Dr. Condit's account is every cent available and that this sum must under no circumstances be overdrawn. Our one hope for any further funds which may

64-1
1/0

Miss Emma A. Jackson

December 21, 1927

be required to finish the building is to secure an appropriation to cover the fire escapes from a special fire protection fund.

This is therefore to ask you two things:

1. To send us by return mail the exact amount paid for the fire escapes (it will take time to secure the action necessary to repay this amount to the building fund).
2. To send a detailed list of the work, with estimated cost, which remains to be done and which the \$2,500 sent today will not cover. It is important that we have this at an early date if additional funds are to be secured and the work approved so that it may be done before Mr. Brown leaves Haines.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:K

Miss Emma A. Jackson
Haines House
Haines, Alaska

Haines Cottage Building Fund

Deposited in the Seattle National Bank 4/26/27 \$15000.00
12/22/27 2500.00

December 30, 1927

\$17500.00

The following statements have been received to apply on the above-

June 27, 1927-	\$1692.77 less correction 137.40	\$1555.37
June 17, 1927-		1444.06
June 27, 1927		228.75
July 19, 1927		601.03
July 19, 1927		217.15
July 25, 1927		525.50
Aug. 20, 1927		896.50
Aug. 29, 1927		871.64
Sept. 13, 1927		225.03
Sept. 26, 1927		523.74
Oct. 15, 1927		2810.63
Oct. 15, 1927		207.55
Oct. 17, 1927		890.70
Nov. 1, 1927		446.15
Nov. 15, 1927		1222.89
Nov. 29, 1927		438.00
Dec. 17, 1927		518.20
Dec. 28, 1927		118.33
Nov. 8, 1927 Corrections		193.15

Total

\$13934.39

\$13934.39

Balance

\$ 3565.61 *Should be 1077.26*

Outstanding Checks-

#63-C.A. Lindholm on	7/25/27 statement	\$112.00
177-Chas. N. Hardisty	11/29 "	54.00
185-Joseph Koziaz	11/29 "	10.00
200-Andrew Johnson	12/17 "	54.00
209-J.C. Paddock	12/28 "	36.00
213-J.C. Paddock	12/28 "	12.00

278.00

Balance

\$3843.61 *Should be 1355.26*

Does not agree with bank balance. The bank has paid the following checks which are not listed on any of the above statements.

Check No. 187	dated 11/30/27	paid to George B. Rice	\$459.34
" 188	" 11/30/27	" "	619.00
" 189	" 11/30/27	Stetson Post Lum.	85.20
" 197	" 12/6/27	" " "	12.51
" 198	" 12/6/27	B.A. Barnett	38.50
" 206	" 12/20/27	Andrew Johnson	70.87
" 207	" 12/20/27	Chas. N. Hardisty	70.87
" 208	" 12/20/27	M.A. Brown	78.75
" 210	" 12/20/27	Andrew Johnson	79.62
" 211	" 12/20/27	Chas. N. Hardisty	78.62
" 212	" 12/20/27	M.A. Brown	239.25
" 158	" 10/31/27	Galbraith & Co.	181.70
" 159	" 10/31/27	W.P. Fuller & Co.	4.05
" 160	" 10/31/27	Stetson Post Lum.	162.00
" 161	" 10/31/27	Pacific States Elec.	1.83
" 162	" 10/31/27	Seattle Hdwe.	40.35
" 175	" 11/12/27	W.P. Fuller & Co.	246.24
" 147	to Seattle Hdwe. Co.	see our memo to you 11/18/27	

December bank acct.

November bank acct.

\$2468.70

~~19.65~~ \$2488.35

Balance \$3843.61 less checks paid by bank but not listed \$2488.35 \$1355.26
Bank balance 12/30/27 \$1355.26

MRS. J. FITHIAN TATEM
435 KINGS HIGHWAY EAST
HADDONFIELD, N. J.

12/31/27

64-1
H

December 31, 1927

Enclosed is a check for \$250. being an advance
payment on account of your pledge of \$1,000 made last
Spring for furnishings for the new Cottage at Haines House,
Haines, Alaska. Total payment on account of pledge \$750.

My dear Mrs. Tatem:

Yours truly,
Mary A. Steer

As I am the Secretary responsible for building matters in the Division of Schools and Hospitals, Miss Voss has asked me to acknowledge your note of December 29th, enclosing your most welcome check for \$250, this being an advance payment due April first, 1928, on account of your pledge of \$1,000 made last Spring for furnishings for the new Cottage at Haines House. This brings the total of your payments on account of your pledge to \$750.

We all feel as if your check were a real Christmas gift and you will understand why it is doubly welcome, coming so unexpectedly early, when I tell you that, despite the fact that funds needed for equipment were far short of the required total, we decided several weeks ago that the new building must be opened this Winter in order to provide the necessary facilities for isolation needed at this season when contagious diseases are so prevalent among the natives in Alaska. We accordingly authorized Miss Jackson to go out to Seattle early in November and buy the equipment absolutely needed to open the building. An epidemic of measles which broke out among our children while she was away emphasized the wisdom of our decision, though we had to borrow from other funds to pay for some of the purchases she made. Your check just about covers this amount, so that we can start the new year with our accounts square.

Miss Jackson recently sent us several snapshots of the buildings and we are enclosing one which you may keep. As you will see, the two buildings have been made as much alike in appearance as possible and, when the old and badly worn shingled roof of the original building has been replaced next Summer with a fireproof roofing of asbestos shingles to match that of the new Cottage, we think that you will agree with us that the plant presents a very attractive appearance. The new houses are connected by a fifty foot glassed-in corridor, which makes it possible to operate the two practically as one building and yet gives the advantages of separate quarters for sick children, etc.

Again thanking you for your splendid gift and all that it will mean in caring for the little waifs of southeastern Alaska, who are finding their first real home (and we spell this with a small "h" where Haines is concerned) under Miss Jackson's care, I am,

Mrs. J. Fithian Tatem
335 Kings Highway East
Haddonfield, New Jersey

Very sincerely yours,

Mary A. Steer
Assistant Secretary

64-1
December 31, 1927

My dear Mrs. Tatom:

As I am the Secretary responsible for building matters in the Division of Schools and Hospitals, Miss Voss has asked me to acknowledge your note of December 29th, enclosing your most welcome check for \$250, this being an advance payment due April first, 1928, on account of your pledge of \$1,000 made last Spring for furnishings for the new Cottage at Haines House. This brings the total of your payments on account of your pledge to \$750.

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Again thanking you for your splendid gift and all that it will mean in caring for the little waifs of southeastern Alaska, who are finding their first real home (and we spell this with a small "h" where Haines is concerned) under Miss Jackson's care, I am,

Mrs. J. Fithian Tatom
335 Kings Highway East
Haddonfield, New Jersey

Very sincerely yours,

Mary A. Steer
Assistant Secretary

December 31, 1927.

250.

Mrs. J. Fithian Tatem

335 Kings Highway East
Baddonfield, N.J.

Haines House Cottage - Equipment

64-1
Ep

Miss
My dear Mrs. Slade:

Since Mrs. Torrence is just back from her illness I have only just had an opportunity to take to her your question of crediting to the Woman's Missionary Organization of the First Church the \$1000.00 gift from Miss Wheeler.

Mrs. Torrence thinks that this gift should be classed as a "Budget Special" for which the Woman's Missionary Organization will receive credit at the end of the fiscal year. This means that any reports between now and March 31st this gift of \$1000.00 may not appear to the credit of the Organization, unless Mrs. Torrence remembers to speak of its having been received and placed in the "Special".

There is no question, however, of the Organization's receiving final credit for it in the year's report and with this understanding they can, of course, in their own thinking, I suppose even in their own reports, give themselves credit for this additional \$1000.00.

Very sincerely yours,

Secretary

Miss
Mrs. Lucy Slade,
39 Fifth Avenue,
New York City, N. Y.

V/W

Jan 6, 1928

64-1

Sp. 11
Sp. 11

Copy sent to Mr. Lamont

64-1
JP
January 27, 1928

Mr. W. Leslie Yaw
Sheldon Jackson School
Sitka, Alaska

"PERSONAL"

My dear Mr. Yaw:

I have your letter of January 6th, which states that there is a balance in your hands on that date in the Haines House Building Fund of \$639.19.

We are having a great deal of trouble straightening out this account as we find that a number of checks have been returned to us by the bank which are not listed on the statement Miss Lawrence has sent us. The Treasurer's Office is sending her a statement of our record and we hope to get together on these figures at an early date, as Mr. Lamont is anxious to check over the bills and learn, if possible, why the Haines Cottage has cost so much more than we anticipated. On December 21st, 1927, including the last \$2,500 to Dr. Condit, we had paid out a total of \$29,975.59 on account of this building project.

Of course there is no use for Mr. Lamont to try and check up bills with specifications, etc., until all bills are in and we have the final statement. On the other hand, we do not feel that we can decide whether it is best to ask Mr. Brown to return to Haines and undertake the re-roofing of the old building, enlargement of the kitchen, etc., which have been proposed at a total cost of \$5500 and which we hope to do next summer, until we have Mr. Lamont's report. Mr. Brown will be making plans for future work and, if we are to have him, we should ask him soon. From all of this, you will understand why we are anxious to close the account for the new Haines building as soon as possible.

In your letter of January 6th, you state: "It would seem from an inspection of the stubs in the checkbook that the labor cost of the building at Haines has been high. Possibly this is a partial explanation of the unexpected increase in cost." What do you mean by "partial explanation"? If you have any information which will help us decide whether or not we should continue to employ Mr. Brown for the work at Haines, we shall greatly appreciate your giving us a frank statement, which we will keep entirely confidential, if you so desire.

Very sincerely yours,

MAS:K

Larry A. Steer
Assistant Secretary

3
: Miss Steer
: Mr. Brauer
Haines, Alaska - New Building

64-1
January 28, 1928 *EP*

We have recently purchased furnishings at a cost of \$2,500 for the new building recently completed at Haines House and this is to ask that you will please cover these contents with insurance.

Very sincerely yours,

Mary A. Steer
Assistant Secretary

MAS:K

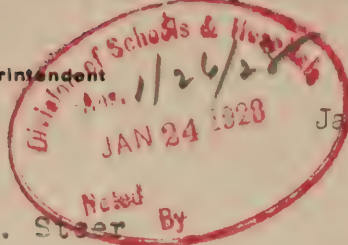
Sheldon Jackson School

Sitka, Alaska

Conducted by

The Board of National Missions
of the Presbyterian Church in the U. S. A.

James H. Condit, D. D., Superintendent



Jan. 6, 1927

Miss Mary A. Steer
Board of National Missions
156 Fifth Avenue
New York, N.Y.

My dear Miss Steer:

I have your letter of December 21st in regard to the Haines Cottage Building Fund. Dr. Condit placed this account in my hands just before leaving on his vacation. I am now watching the account closely and will stop issuing checks when present balance of \$639.19 is exhausted. Miss Lawrence at Haines is being informed weekly regarding the balance in the Haines Cottage Fund.

It would seem from an inspection of the stubs in the checkbook that the labor cost of the building at Haines has been high. Possibly this is a partial explanation of the unexpected increase in cost.

Very truly yours,

Sheldon Jackson School

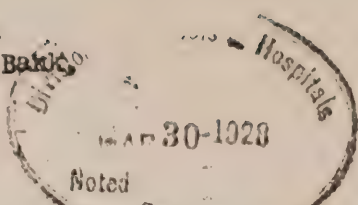
By W. Leslie Shaw

Ass't to the Supt.

64-1
SP

Haines House Cottage Building Fund
 deposited in the Seattle National Bank
 April 26, 1927 \$15000.00
 December 22, 1927 2500.00
 January 16, 1928 155.70

February 29, 1928
 \$17655.70



64-1
 LP

The following statements have been received to apply on the above-

June 17, 1927	\$1444.08
June 27, 1927 1692.77 less 137.40	1555.37
	228.75
July 19, 1927	217.15
	601.03
July 25, 1927	525.50
August 20, 1927	896.50
August 29, 1927	871.64
September 13, 27	225.03
September 26, 27	523.74
October 15, 1927	2810.63
	207.55
October 17, 1927	890.70
November 1, 1927	446.15
November 8, 1927 Corrections	193.15
November 15, 1927	1222.89
November 29, 1927	438.00
December 17, 1927	518.20
December 28, 1927	118.33
January 10, 1928	102.00
February 14, 1928	449.42
Listed here	960.59
Listed here	960.72
	<u>\$16407.12</u>

The following have been paid by bank, Cancelled
 checks received. No bills or statement from Miss
 Lawrence.

No. 187 to Geo. B. Rice	459.34	
No. 188 to " "	619.00	
No. 221 to Stetson & Post	10.20	
No. 226 to W. P. Fuller Co.	142.24	\$1230.78
		<u>1230.78</u>

\$17637.90

Balance

\$17.80

Exchange on check of \$2500.00 deducted from Bank balance Jan. 28

1.25

Check No. 222 outstanding

\$16.55

16.89

\$33.44 Bank Balance
 Feb. 29, 1928

BCK.
 3/30/28

64-1
AP
March 5, 1928

My dear Mr. Yaw:

This will acknowledge your letter of February 17th regarding the cost of the Haines House Cottage.

We have also received your report of the Building Fund to date and suggest that, if you have not already cleared up the balance in your hands of \$17.70, you send us a check and so close this matter, of course notifying Miss Jackson that you have done so.

Thanking you again for your assistance, I am,

Very sincerely yours;

Mary A. Steer

Assistant Secretary

MAS:K

Mr. W. Leslie Yaw
Sheldon Jackson School
Sitka, Alaska

mas

Sheldon Jackson School

Sitka, Alaska

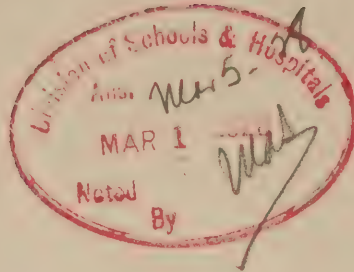
Conducted by

The Board of National Missions
of the Presbyterian Church in the U. S. A.

64-1
AP

James H. Condit, D. D., Superintendent

February 17, 1928.



Miss Mary A. Steer,
Board of National Missions,
156 Fifth Avenue,
New York, N. Y.

My dear Miss Steer:

Enclosed herewith please find report on the New Haines Cottage. Although this report shows a balance in our hands of \$17.70 we have headed the report "Final Accounting". We will supplement this report after disposition of the \$17.70 has been made.

Very sincerely yours,

SHELDON JACKSON SCHOOL,

By

W. Leslie Yaw
W. Leslie Yaw,
Ass't. to the Supt.

Y W

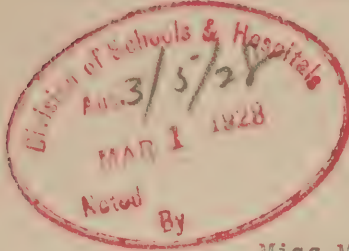
Sheldon Jackson School

Sitka, Alaska

Conducted by

The Board of National Missions
of the Presbyterian Church in the U. S. A.

James H. Condit, D. D., Superintendent



February 17, 1928.

Miss Mary A. Steer,
Board of National Missions,
156 Fifth Avenue,
New York, N. Y.

My dear Miss Steer:

Under separate cover we are sending you report of
Maines Cottage Building Fund to date. You will note from
this report that there is now a balance in our hands of
\$17.70.

In your "Personal" letter of January 27th, you
asked for further information than was given in my letter
of January 6th regarding labor cost on the building at
Maines. At that time I was not aware that the total of the
Maines project was \$29,975.59. My statement was based
only on the \$15,000.00 which has been handled through this
office. Of this \$15,000.00 another check on the labor
cost as clearly revealed on the stubs in our check book
indicates that at least \$8,293.41 has been expended *for labor.*
Bills allowed for the firm of Geo. B. Rice and Company
in amount of \$2,981.03 were for both materials and labor,
hence the labor was not included in our figure of \$8,293.41.

According to reliable information given me, the
total labor cost of a \$30,000.00 building project of con-
crete foundation and frame construction, should not be over
forty percent and is figured as follows:

Excavation - \$30.00 per thousand
Concrete Foundation \$25.00 per thousand.
Lath, Plaster and Chimney - \$48.00 per thousand.
Carpenter work - \$150.00 to \$200.00 per thousand.
Plumbing - \$60.00 per thousand
Paint - \$40.00 per thousand.

It was on this basis that I had questioned the labor cost.
However, since the total cost was twice the figure I had
in mind, my check on the labor cost is valueless, as it is
figured only on the amount handled here.

February 17, 1928.

With all the data now available in the New York office I trust that bills may be checked and reason for large cost of the Haines project explained.

As to information regarding Mr. Brown, there is nothing I can report except an impartial statement regarding the trouble between Mr. Brown and Mr. Jennings regarding the wiring at Haines. Mr. Brown had accepted the work of Mr. Jennings and as a contractor he was the man responsible. Mr. Jennings may have been incompetent, nevertheless, Mr. Brown as contractor should have known enough about wiring to have checked the work and have rejected it if not satisfactorily done.

Very sincerely yours,

SHELDON JACKSON SCHOOL,

By W. Leslie Yaw
W. Leslie Yaw,
Ass't. to the Supt.

Y W

P. L. G. Haines

December 16, 1928.

Miss Goddard
Miss Voss
Haines-Farm

I have looked into the matter of the property at Haines
Alaska, and have learned from Mr. Banks that there is about 10 acres of clear-
ed land. Of this tract approximately 5 or 6 acres is leased to Mr. C. B. McRae
for farming purposes. This means that Haines House has the use of between 3
and 4 acres. Mr. McRae holds a 5 year lease which does not expire until April
1st, 1931. He pays \$200 per year and this money is credited for the use of
Haines Mission.

Assistant in the Division.

FMG:ET

Miss Goddard
Miss Voss

64-1
May 13, 1929

Mr. Banks came in the other day to tell me of a letter he had just received from Mr. Bromley, the pastor at Haines, Alaska, in reply to some questions which he had raised about the Haines farm. This farm is leased to Mr. McRae until March 31, 1931. Mr. Bromley thinks that if we wish to use the farm before the expiration of the lease Mr. McRae might be willing to give it up but should have several months notice. If we want the farm in the summer of 1930 we ought to let him know in September or October.

Assistant in the Division

FMG/J

May 20, 1929

Memorandum to Miss Voss relative to the use of the farm at Haines, Alaska

Miss Jackson states definitely that with from two to four cows at Haines, and the enlargement of the school gardens and the raising of grain and vegetables for the Home, the entire tract of cleared land at Haines is necessary if this work is to be carried out.

ERV:MC

Edna R. Voss
Secretary

64-1

May 16, 1929

My dear Miss Lawrence:

Mr. Banks, the assistant treasurer here, came in, the other day, to talk with Miss Goddard of a letter he had just received from Mr. Bromley, at Haines, in reply to some questions which he had raised about the Haines farm. Mr. Bromley has written that he thinks that if we wish to use the farm before the expiration of the lease to Mr. McRae (March 31, 1931) Mr. McRae might be willing to give it up, but would need several months' notice. Will you please take this whole question of the farm up with Mr. Swets and give us your recommendation at the very earliest possible date as to what you think we should do in the matter of this lease. It is impossible for us to make decisions here without having the recommendation of those who are actually at work on the field. With the splendid results of Miss Jackson's appeal for cows we shall probably need more pasture land to say nothing of our hopes for more and better school gardens and the raising of a larger amount of produce for the Home's consumption.

Very sincerely yours

Edna B. Voss
Secretary

ERV:MC

Miss Harriett Lawrence
Haines House
Haines, Alaska

INTER-OFFICE CORRESPONDENCE

BOARD OF NATIONAL MISSIONS

64-1

FROM Miss Goddard
TO Miss Voss
RE:

DATE May 13, 1929

Mr. Banks came in the other day to tell me of a letter he had just received from Mr. Bromley, the pastor at Haines, Alaska, in reply to some questions which he had raised about the Haines farm. This farm is leased to Mr. McRae until March 31, 1931. Mr. Bromley thinks that if we wish to use the farm before the expiration of the lease Mr. McRae might be willing to give it up but should have several months notice. If we want the farm in the summer of 1930 we ought to let him know in September or October.

Lawrence M. Goddard
Assistant in the Division

FMG/J

INTER-OFFICE CORRESPONDENCE
BOARD OF NATIONAL MISSIONS

64-1
Haines

FROM Miss Goddard
TO Miss Voss
RE: Haines-Farm

DATE December 16, 1928.

I have looked into the matter of the property at Haines Alaska, and have learned from Mr. Banks that there is about 10 acres of cleared land. Of this tract approximately 5 or 6 acres is leased to Mr. C. B. McRae for farming purposes. This means that Haines House has the use of between 3 and 4 acres. Mr. Mr Rae holds a 5 year lease which does not expire until April 1st, 1931. He pays \$200 per year and this money is credited for the use of Haines Mission.

Florence M. Goddard
Assistant in the Division.

FMG:MT

611-1
June
June 18, 1929

My dear Miss Lawrence:

Miss Goddard will write you a little later relative to Mr. McRae's lease of the mission farm. This is just to acknowledge your letter of June 1 and to thank you most heartily for the Board for your donation toward clearing out the stumps in connection with acquiring an additional two acres of land for pasturage. We had a letter June 14 from Mr. Swets, who told us of his plan to purchase the cows for Haines on his vacation.

I am taking it for granted that your last sentence, "Yes, if the garden does as well this year as last we will be aided greatly with our provision account as it more than paid for itself", is in answer to my letter to you of May 24 and answers affirmatively question A, that is, that you have included under the various requisition heads those expenses for the farm for 1929-30 which correspond to those listed by Mr. Swets for 1928 and that the amount which stands in your present year's budget for provisions is a net amount which you expect to supplement by produce from the farm and from the cows to be purchased. If I am not correct in the above assumptions please let me know.

Very sincerely yours

ERV:MC

Edna R. Voss
Secretary

Miss Harriett Lawrence
Haines House
Haines, Alaska

6/18/29

Haines House,
Haines, Alaska,
June 1, 1929.

My dear Miss Voss:

Yes, Mr MrRae was more than willing to give up his lease on the Mission Farm this spring as he says he is not making money on it, but as we did not receive word from the Board in time he went ahead and put in his crop. However he gave Mr Swets the privilege of planting some timothy seed which takes two years to mature in with his grain in hopes that we would be able to have it next year. So if it is at all possible both Mr Swets and I feel that it would be a great help if we could have the entire farm next year.

Mr Swets has also cleared about two acres more adjoining and I donated the money for clearing out the stumps which will give us some of the best land for pasturage in the vicinity.

Yes if the garden does as well this year as last we will be aided greatly with our provision account as it more than paid for itself.

Sincerely,

Harriett A. Lawrence.

Miss Goddard
Mr. Banks

June 21, 1929

In accordance with our conversation of a few days ago regarding Mr. McRae's lease on the mission farm, this is to ask you to take the necessary steps to release Mr. McRae from this obligation at the end of the present year since Mr. McRae has indicated his willingness to give up the farm so that it can be used for Haines House. Will you make some arrangement with Mr. McRae whereby the Haines House farmer will have the privilege of doing preliminary work which may be required prior to the expiration of the year in March 1930.

Assistant in the Division

FMG/J

✓

Harriet Lawrence

P. 11

June 21, 1929

Lawrence

My dear Miss Lawrence:

Miss Voss has referred to me that part of your letter which relates to the question of the lease on the mission farm.

We are very glad indeed to know that Mr. McRae is willing to give up his lease a year before it expires and Mr. Banks will take the matter up directly with him. This lease expires March 31, 1931 so we presume that he will want to retain control of the farm until next March. I have no doubt, however, that he will be perfectly willing to permit Mr. Svets to do any preliminary work on the farm which is necessary before that time. However, this whole matter will be cleared with Mr. McRae through our Treasurer's Office.

Very sincerely yours

Assistant in the Division

Miss Harriet Lawrence
Haines House
Haines, Alaska
FMG/J

Board of Home Missions of
the Presbyterian Church in the
United States of America
Copy for Miss Goddard 156 Fifth Avenue, New York

July 3rd, 1929.

Rev. E. E. Bromley,
Haines,
Alaska

Dear Mr. Bromley:

Our Division of Schools and Hospitals has now requested that this Board, as owner of the property at Haines, ask Mr. Charles McRae to give up his lease at such time as may best suit his convenience, but not later than March 31st, 1930, on which date I understand ends the fourth year of the lease.

Will you confer with Mr. McRae and after reaching a decision have Mr. McRae sign the following statement:-

"I, Charles McRae, lessee of the Haines farm, do voluntarily and at the request of the Board of Home Missions, give up my present lease as of (date, 1929), upon the understanding that the Board of Home Missions will require rental of this farm at the rate of \$100. per annum from April 1st, 1929 to the above mentioned date.

(signed) _____"

This form of release can then be handed to Miss Jackson, on the basis of which she will be warranted in advising Mr. Swets that he has the right to take up any preliminary work that may be required in carrying out the plans for the use of the farm, according to such instructions as he receives from the proper official of the Division of Schools and Hospitals of the Board of National Missions.

In the event that Mr. Swets desires to take up this preliminary work on behalf of Haines House prior to the date Mr. McRae formally releases the land, I presume that Mr. McRae will not object to Mr. Swets starting such preliminary work on condition that he does not interfere with Mr. McRae's plans. I understand that both Miss Jackson and Mr. Swets will return in ample time to provide for this preliminary work being done.

You, of course, will confer with Mr. McRae with the least possible delay and then advise me promptly on what date he agrees to give up the farm. Mr. McRae may be assured that in case it would inconvenience him to pay the pro rata share of the rental for the current year to date he retires, that we have no objection to granting him a three months extension if needed.

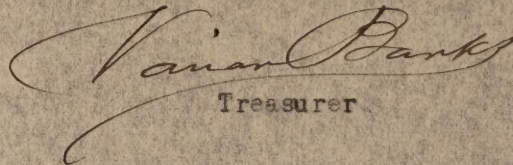
Referring to my letter to you of May 16th last, the third paragraph - please bear in mind the importance of looking after the securing

Mr. Bromley - page 2

July 3rd, 1929.

of payments from lease holders who have not paid their nominal rental. This I understand you will take up promptly after the men return at the close of the present summer fishing season.

Sincerely yours,


Treasurer

VB MGC

Am

*Praps
McRae
Lease*

farm

July 8, 1929

My dear Miss Lawrence:

I am sending you a copy of a letter which Mr. Banks has written to Mr. Bromley in regard to the request that Mr. Charles McRae give up his lease on the farm. You will see from this letter the procedure in this matter and we shall appreciate it if you will take the matter up with Miss Jackson and Mr. Swets when they return to Haines House.

Very sincerely yours

Assistant in the Division

Miss Harriet Lawrence
Haines House
Haines, Alaska
FMC/J
Enc.

